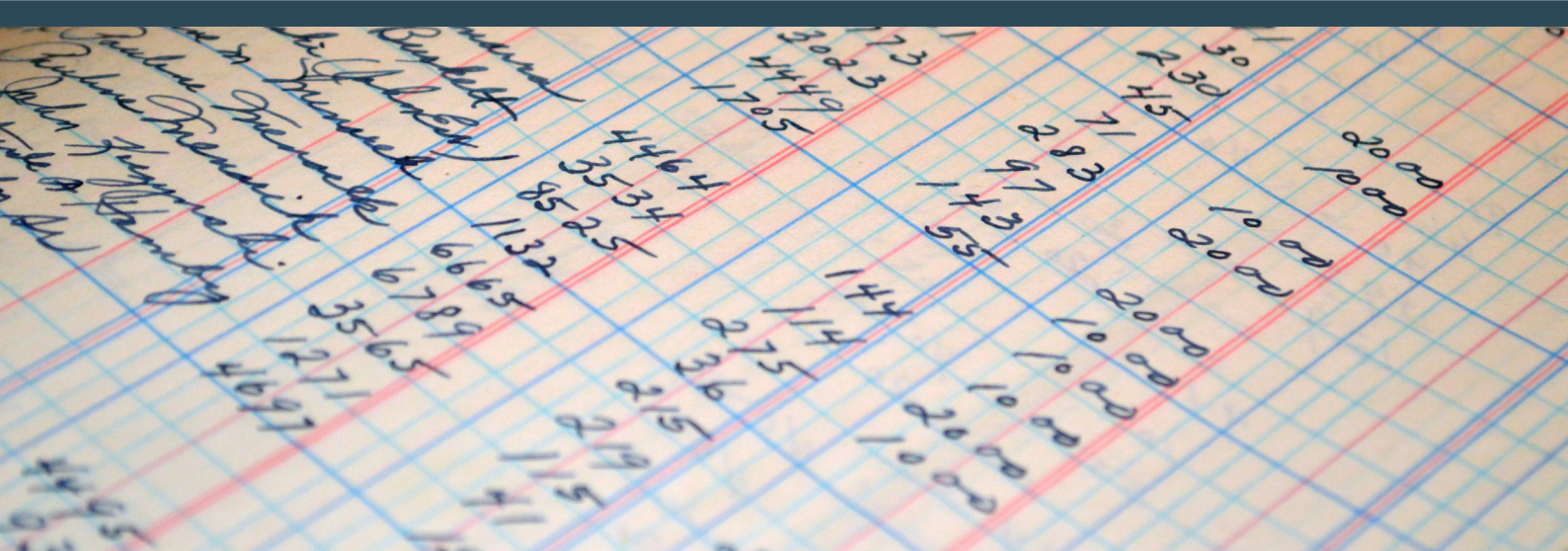


# onecollect

ONECOLLECT STREAMLINED ACCOUNTS RENDERED PROCESSING



OneCollect is designed to streamline your accounts rendered management process, to save time and improve cashflow at your firm. The automated workflow system helps you process accounts rendered, allowing you to automatically send text or email reminders and schedule follow-up to take the hassle out of getting your firms' bills paid.

Keeping track of unpaid bills and accounts owed can be a time and energy consuming task which can stand between you and your firm's more pressing day-to-day tasks

OneCollect is designed to simplify the process of chasing debtors, to help improve cashflow and save time at your firm. It takes the legwork out of chasing unpaid bills by creating workflows, templated follow-ups and simplified processing.

Accounts rendered can be bulk or single-processed, saving time and allowing you to personalise communications where necessary. Reminders can be varied in intensity, from a simple reminder to a threat of court action.

## Key functionality:

- + Automated workflow system
- + Accounts rendered sorted by date
- + Client information taken from OnePractice
- + Customisable text, e-mail and document reminder templates
- + Bulk processing of multiple accounts rendered



“Once OneCollect was set up at our firm, our debtors reports went from 10-12 pages to around 4 pages. I used to only have the time to follow up debtors once a month – now I can follow up three times a week, and really stay on top of it. It’s just the ease of it – being able to see debtors and send text messages or emails with the click of a button is amazing.”

— Aimee Young, Practice Manager, Queen City Law, Auckland

OneCollect integrates seamlessly with the OneLaw suite, pulling relevant client and matter information into your reminders. It utilises proven technology to access all data between modules, allowing you to automate more document content than previously available in other systems.

The customisable email, document and text message templates allow your firm to achieve consistency in branding. Customisable templates can be varied in intensity, from a simple reminder to a threat of court action, depending on the unique needs of your firm.

Text messaging – one of the features of OneCollect- can be particularly useful when collecting unpaid fees, as a message is much harder to ignore than an email. Text messaging service costs are included within the monthly fee (reasonable use applies).

## SOFTWARE DEMO

You can see a full demonstration of our software, including OneCollect, [here](#).

You can see a OneCollect-specific demo [here](#).

**Outstanding A/Rs**

Select, Filter and Sort Accounts Rendered

Select:  Action date due  Within date range:  to

Filter by:  Author(s):   Role:   Team:

Account	Client	Matter	Date	Age	Ref	Status	Next Action	Balance
<input type="checkbox"/> 0011.11	Acme Hardware Limited	Captured Activity test	1/06/2015	2626	<a href="#">1001107</a>	Default	20/03/2021	\$152.25
<input type="checkbox"/> 0011.11	Acme Hardware Limited	Captured Activity test	30/06/2015	2597	<a href="#">1001109</a>	Default	23/03/2022	\$99.00
<input type="checkbox"/> 0067.4	Jo trust	2021	30/06/2015	2597	<a href="#">1001113</a>	Default	23/03/2022	\$840.00
<input type="checkbox"/> 0011.12	Acme Hardware Limited	confidential matter	1/07/2015	2596	<a href="#">1001110</a>	Default	9/07/2021	\$5,000.00
<input type="checkbox"/> 0011.5	Acme Hardware Limited	Sale Unit 5	30/03/2016	2323	<a href="#">1001134</a>	Default	7/04/2016	\$1,265.00
<input type="checkbox"/> 0011.9	Acme Hardware Limited	testing default time rate	1/11/2019	1012	<a href="#">1001106</a>	Default	1/04/2021	\$1,375.00
<input type="checkbox"/> 0011.5	Acme Hardware Limited	Sale Unit 5	30/11/2019	983	<a href="#">1001079</a>	Default	30/12/2019	\$690.00
<input type="checkbox"/> 0051.1	Smith Dan & Marqaret	Purchase 144 Hamilton A	30/11/2019	983	<a href="#">1001082</a>	Default	8/12/2019	\$25.00

**Account Rendered Maintenance**

Account Rendered Details

Client: Amanda Mock

Matter: Purchase

Bill To: 0004 - Amanda Mock - 0274860290

Date: 31/03/2015 (2688 days ago)

Reference: I001014

Exclude from AR Statements  Exclude from AR Text Messaging  Exclude from AR Emails

Narration: Our fee

Status: Default Next Action: 30/08/2022

Invoiced: \$4,025.00 A/R Amount: \$4,025.00 Credits: \$0.00 Balance: \$4,025.00

Financial Summary

0004.1

Trust (66.90)

WIP 0.00

IBD 66.90

AR 66.90

Estimate 0.00

TPC 0.00

Headroom 0.00

Credit Transactions | AR Notes | Client Notes | Contact | Agreement

Client will pay \$100.00 every Fortnight starting 9/08/2022

Produce Agreement  Manage document to Matter

Payment Agreement signed on 5/08/2022

## IMAGE TOP

Account rendered search screen. This showcases criteria you can select to narrow down your AR search.

## IMAGE BELOW

Account rendered maintenance screen, showing options to produce a payment agreement for the client to sign.